

Open Stock New Item Form

Note: Fill in data in Yellow shaded areas only. Do not fill in any field which are designated "Imperial" --

Date Submitted: _____	Rep Name: _____	Vendor: _____	Sub-V: _____
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Item No. (Imperial) _____	Item UPC: (X-XXXXXX-XXXXX-X) _____	Case UPC: (XXX-XXXXXX-XXXXXX-X) _____	
(or) Item GTIN: (XXX-XXXXXX-XXXXX-X) _____	(or) Case GTIN: (XXX-XXXXXX-XXXXXX-X) _____		

Description: _____ ← 22 char max. (incl spaces) Your # of characters: 0

Size: _____ **Mfr's Style #:** _____

Unit Price:	Check One:	
	<input type="checkbox"/> Eaches / Count <input type="checkbox"/> Liquid / Fluid <input type="checkbox"/> Weight / Solid / Dry Meas.	

Expected Arrival: (Imperial) _____

Catg/Subcatg: (Imperial) _____

Vendor No.: (Imperial) _____

Buyer No.: (Imperial) _____ **Speed to Shelf:** (Imperial) _____ (S, P, or N)

Case Pack: **Case Pk=** _____ **Inner Pk=** _____ **Reg, Conv, or All:** (Imperial) _____ **REG**

Sugg. Retail Ea.: _____

Invoice Cost Ea.: _____

Item Link Group: (Imperial) _____

EOQ: (Imperial) _____ **Date Coded? Y/N:** _____

Item Status: (Imperial) _____ **MSI Orderable** (Imperial) _____

Limited Distribution?: (Imperial) _____ **G/L Class:** (Imperial/System) _____ **Returns/Reason** (Imperial) _____

Item Type: (Imperial) _____ **Set-Up Code:** (Imperial) _____ **Spec Handling/UOM** (Imper) _____

Dimensions:	Length X	Width X	Height	Cs Wgt	Cs Cube	
Master Case (inches):						
Inner Pack (inches):						
Each Piece (inches):						
Ti / Hi :		X				
	"Ti" is # of cases per layer			"Hi" is # of layers per pallet		

Replenishment: **ALT OR SUB for #:** (Imperial) _____

Forecast: (Imperial) _____ or same as # _____ **Profile Same As #:** (Imperial) _____ **Min Qty:** (Imperial) _____ **Buy Mult:** (Imp) _____

Pipeline Info - # Stores: (Imperial) _____ **First Buy Recommendation (Xtra Days, or Xtra Pcs, or Total Pcs)** (Imperial) _____

Requested by Acct?: (Imperial) _____ **Date that In-Store Placement Begins** (Imperial) _____

JPEG IMAGE:

Please include a jpeg image of new item at right:

→

In addition, submit jpeg of item attached to an email or on CD for Category Manager to forward to Space Management.

This form must be accompanied by 2 live samples.

NOTE: TERMS OF SALE MUST BE DISCUSSED WITH YOUR CATEGORY MANAGER(S)