



To Whom It May Concern:

All new Imperial suppliers are required to submit a current certificate of insurance. This is required of all Imperial suppliers.

It must clearly provide the following minimum acceptable levels of coverage:

**General Liability:**

- \$1,000,000 Each Occurrence**
- \$2,000,000 Product/Completed Operations**
- \$2,000,000 General Aggregate**
- \$1,000,000 Personal/Advertising Injury**
- \$ 100,000 Fire Damage Legal**
- \$ 10,000 Medical Payments**

**Imperial Distributors, Inc. shall be named as an additional insured on each policy.**

Please have the certificate sent to my attention at the above address, faxed to (508) 713-6433, or sent via e-mail to: [jkeller@imperialdistributors.com](mailto:jkeller@imperialdistributors.com)

Thank you, in advance, for your prompt attention to this matter.

Sincerely,  
Joy Keller