



To Whom It May Concern:

All new Imperial suppliers are required to submit a current certificate of insurance. This is required of all Imperial suppliers.

It must clearly provide the following minimum acceptable levels of coverage:

- ◆ **\$1,000,000 Each Occurrence**
 - ◆ **\$2,000,000 Product/Completed Operations**
 - ◆ **\$2,000,000 General Aggregate**
 - ◆ **\$1,000,000 Personal/Advertising Injury**
 - ◆ **\$ 100,000 Fire Damage Legal**
 - ◆ **\$ 10,000 Medical Payments**
-
- **Imperial Distributors, Inc. 150 Blackstone River Road Worcester, MA 01607 shall be named as an additional insured on each policy.**

Please have the certificate sent to my attention at the above address, faxed to (508) 713-6433, or sent via e-mail to: jkeller@imperialdistributors.com

Thank you, in advance, for your prompt attention to this matter.

Sincerely,
Joy Keller